Santa Barbara City College
College Planning Council
Tuesday, March 23, 2010
3:00 pm – 4:30 pm
A218C
Minutes

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, S. Ehrlich, J. Friedlander, T. Garey, A. Garfinkel, M. Guillen, K. Molloy, K. Monda, D. Nevins, C. Salazar, J. Sullivan,

ABSENT: P. Bishop, R. Else

GUESTS: A. Crosby, E. Morrison, K. Neufeld, K. O'Connor, A. Orozco, A. Scharper, M. Spaventa, L. Stark, L. Vasquez,

Superintendent/President Serban called the meeting to order. She welcomed two members of the community who came to the meeting: Ann Crosby, an Adult Ed Student and newly registered SBCC student and Eleanor Morrison, an Adult Ed student.

1. Approval of Minutes from the March 16, 2010 CPC Meeting (attachment)

    M/S/C [Guillen/Nevins] to approve the minutes of the March 16, 2010 CPC Meeting.

Information Items/Announcements

   Action Items

2. Routine and non-routine equipment requests identified by each area for 2010-11 be funded in full from the Equipment fund balance available as of June 30, 2010 (see attachment).

    a. Superintendent/President Serban reviewed the routine and non-routine equipment requests identified by each area for 2010-11 be funded in full from the Equipment fund balance available as of June 30, 2010.

    M/S/C [Friedlander/Salazar] to approve allocating the amount shown on the attached spread sheet for routine and non routine equipment requests for 2010-11 and the routine would be ongoing and 2010/11 non-routine is subject to adjustment after 2010-11. Student Senate Representative Garfinkel abstained because she was late.

    b. Discussion ensued regarding the clarification of the motion. Executive VP Friedlander stated that the intent of his motion with the non-routine was to be able to adjust the amount, because we are not voting on a list now, we are just saying given the variation of the unknown that we are not locking ourselves into $860,000 + for the following year because we don't know. The motion is giving us flexibility.

Academic Senate Member Nevins brought up the point that what if departments were wildly wrong in their estimates and they need more money. Superintendent/President stated that if that is the case then the departments need to bring this situation back for discussion. Serban also clarified that inherent in the motion is the fact that this is the routine equipment budget and will be put into the general fund cost centers. If this amount is not enough, the next year then maybe for next year we will reconsider, but for 10 – 11 this is the amount in the budget. If there were a dire emergency, then a justification will need to be made. In response to an observation by Academic Senate Member Garey, Superintendent/President Serban clarified that the non-routine budget came from the inventory effort, not the program review; the program review reflects new equipment needs, not replacement needs. Serban also clarified that the budget for the routine and non-routine is coming from what is now ending balances from Fund 41 and come 10-11 there will be no more Fund 41 in each cost center. Serban pointed out that the routine expenses will become a part of the general fund budget in the future. Academic Senate Representative Garey asked when will we look at reducing expenses. Superintendent/President Serban stated that we will look at reductions once we look at our temporary budget. Interim PE Director O'Connor brought up contingency monies to be used for emergencies. Superintendent/President Serban clarified that the contingency budget is for equipment that is breaking and the department cannot wait for another year to fix it. Further discussion ensued. CSEA President Auchincloss asked if a department does not spend all their routine money, does it rollover. Serban clarified that point that this money does not get rolled over and each department will get the same amount in their budget in the next year. Serban reminded everyone that this had been discussed before and that the members all agreed that we are going to try this for a year before assuming that people spend money for the sake of spending money.

3. A minimum transfer of $640,000 will be made to the Construction fund for 2010-11

   M/S/C [Nevins/Ehrlich] to approve a minimum transfer of $640,000 will be made to the Construction fund for 2010-11. All approved.

   Discussion ensued. Academic Senate Representative Nevins wanted clarification that this is a transfer for ongoing maintenance. Superintendent/President Serban stated yes, this is for ongoing general maintenance such as minor repairs that are done on a day to day basis. There was a discussion about naming this fund maintenance rather than construction because it more accurately describes what it is for. VP Sullivan pointed out that this comes from a primary fund entitled construction, so there will be no name change. Superintendent/Serban stated that this amount is what it has cost for the maintenance of the campus and we have never spent less than that. VP Sullivan reported that we will reduce the ending balance of that fund by the end of the year by not contributing more than $640,000.

Discussion Items

4. Budget Development for 2010-11 – continued discussion
   a. Ranking of program review requests for new equipment (hardware, software, non-technology) and facility improvements not scheduled to be funded from Measure V (handout)
      i. Superintendent/President Serban handed out Program Reviews Resource Requests for 2010 for Facilities that are ranked and need to be ranked. Serban stated that at some point CPC needs to talk about this process for next year. There were suggestions, comments and clarification regarding this ranking process which CPC will continue to refine. This program review is a requirement for Accreditation. This is the first year we have tried this method. Refining Timeline, good work, important discussions take place in the different areas.
      ii. Superintendent/President Serban stated that at the moment it is a higher priority for the members of CPC to make decisions informing the 2010 -11 budget. Serban stated that the preliminary budget needs to be done by April 6th. Serban stated that CPC can use the last meeting in April and the two meetings in May to agree on timelines and process for next year. This process will get better each year.
      iii. Superintendent/President stated that as we already discussed is for next year we can develop a different timeline and a different process. We said in the beginning that since this is the first year we are doing this. Serban said that she thinks it is important to give the recognition that this deserves. In the past, nobody would have had this information available to see and no one discussed money. This budget process is as transparent as anyone can make it and important to recognize that it is a lot of information to sift through. If we want to have this level of transparency, we will have a lot of information to look at. A balance between two evils: spending a lot of time and discussion, but then you know everything or don't spend the time, don't look at the information. And this process will have to take place in a fairly short amount of concentrated time where this information will be analyzed by everyone.
      iv. Academic Senate Representative Garey made a suggestion for the April 6th meeting that all of these spreadsheets list the complete ranking be re sorted into college wide divisional categories: Continuing Ed, Ed Programs, Business Services, President's Office, and Information Technology. Within each of those breakdowns they be listed in the rank order of the CPC rank order. Then we can look at each one of those groups and make a determination as to what those needs are and with estimated dollar information and start allocating money. Further discussion and clarification took place around this suggestion. VP Sullivan agreed with this idea of breaking it down in groups, each group rank their own area and as a group, we come back together, and quantify how much money does the district have to spend on all of these projects and then we come back together and analyze. Then we can come back and say based on the individual rankings

3

based on the money we have this is a list we put together for next and that is what CPC can analyze and discuss.

     v. Superintendent/President Serban handed out Program Reviews Resource Requests for 2010 for Equipment that are ranked and need to be ranked. Questions, clarification, discussion about how the rankings were done and how to rank them further ensued. Serban pointed out that from an accreditation point of view, CPC is to look at the Institutional needs, not the more specific needs that was looked at by the various groups. Serban reminded members that the feedback loop to other members of the college community is the responsibility of the CPC members who represent all those groups. Serban stated that the budget amount for equipment was based on what everyone said is important for the different areas in 10 -11. This money is informed by real need. That is the link between program review, planning and budgeting, not doing a number and what fits in that.

    vi. Technology Software and Hardware spreadsheets were handed out.

    vii. Serban stated that she is going to do what Academic Senate Member Garey suggested, then on April 6th will give a summary on one spreadsheet of Garey's method with the rankings within the division areas that exist right now. On the 6th CPC will decide the amount.

    viii. Superintendent/Serban reported on what amounts will be used from to the *Additional Funding Needs* for 2010 – 11 DRAFT of March 16th .

b. Continued discussion on minimum level of reserves to be maintained

c. Continued discussion on current program requests for general fund support (attachment)
    i. Programmatic requests
    ii. Proposal regarding readers
    iii. Proposal from the Committee on non-teaching compensation

d. Funding decisions for:
    i. New equipment and facility improvements identified in program reviews
    ii. Program requests (i.e., categorical, readers, PSS, etc)

e. Next steps – Superintendent/President Serban suggested that CPC meet not only April 6th, to discuss the spreadsheets and either matriculation or EOPS, then on April 13th we will have the refresher on Matriculation or EOPS, then April 20th we will have the final vote.

Superintendent/President Serban adjourned the meeting.

Next meetings: Tuesday, April 6, 3:00-4:30pm, A218C; Tuesday, April 20, 3:00-4:30pm, A218C

CREDIT STUDENT PROFILES
FALL 2005 – FALL 2009

The report is also available at
http://www.sbcc.edu/institutionalresearch/

INSTITUTIONAL ASSESSMENT
RESEARCH AND PLANNING

MARCH 2010

About Santa Barbara City College

Santa Barbara City College is a comprehensive two-year community college part of the California Community College System which is comprised of 72 community college districts, with 112 individual community colleges serving 2.9 million students annually. The Santa Barbara Community College District is a single-college district comprised of one college – SBCC.

The mission of California Community Colleges is established by the California Education Code Section 66010.4:

66010.4. The missions and functions of California's public and independent segments, and their respective institutions of higher education shall be differentiated as follows:
   (a) (1) The California Community Colleges shall, as a primary mission, offer academic and vocational instruction at the lower division level for both younger and older students, including those persons returning to school. Public community colleges shall offer instruction through but not beyond the second year of college. These institutions may grant the associate in arts and the associate in science degree.
   (2) In addition to the primary mission of academic and vocational instruction, the community colleges shall offer instruction and courses to achieve all of the following:
   (A) The provision of remedial instruction for those in need of it and, in conjunction with the school districts, instruction in English as a second language, adult noncredit instruction, and support services which help students succeed at the postsecondary level are reaffirmed and supported as essential and important functions of the community colleges.
   (B) The provision of adult noncredit education curricula in areas defined as being in the state's interest is an essential and important function of the community colleges.
   (C) The provision of community services courses and programs is an authorized function of the community colleges so long as their provision is compatible with an institution's ability to meet its obligations in its primary missions.
   (3) A primary mission of the California Community Colleges is to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement.
   (4) The community colleges may conduct to the extent that state funding is provided, institutional research concerning student learning and retention as is needed to facilitate their educational missions.

Within the legal mission established by the California Education Code, each community college can develop an individualized mission statement. SBCC's mission statement is posted on the College web site and included in the College Catalog and the College Plan 2008-11.

http://sbcc.edu/about/files/SBCC_College_Plan_2008_11.pdf

Overall Enrollments

The Fall 2009 unduplicated credit student headcount of 20,448 represents a 4.6% increase compared to Fall 2008, a 16.6% increase compared to Fall 2005, and the eleventh consecutive year of enrollment growth. Part of this significant increase is due to the expansion of enrollment in online classes.

Final Unduplicated Census Enrollment Headcount
Fall 2005 - Fall 2009

Students

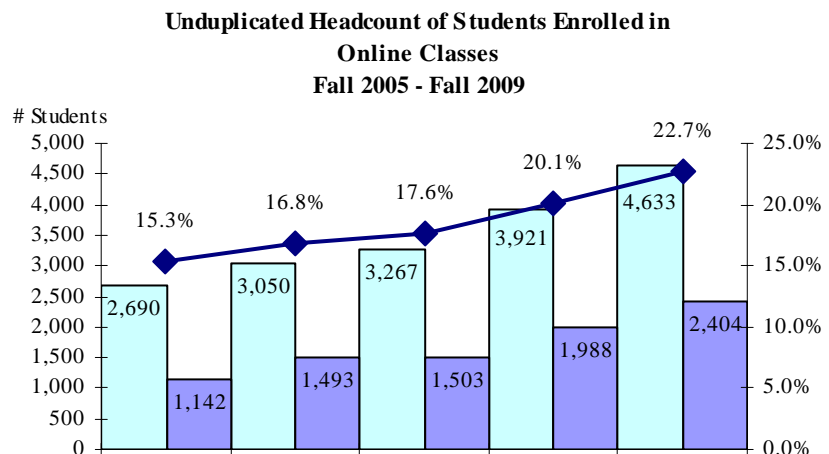|	Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009
Unduplicated headcount	17,535	18,206	18,561	19,544	20,448
% change compared to prior Fall	3.7%	3.8%	1.9%	5.3%	4.6%
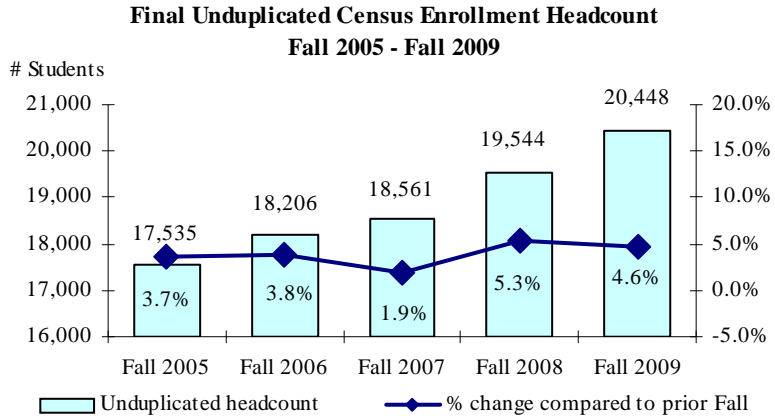
Online, High School and Professional Development Center Students

The Online College enrollment has continued to grow, reaching 4,633 unduplicated students in Fall 2009, or 22.7% of the total SBCC unduplicated student headcount. This represents an 18% increase from Fall 2008 and a 72% increase over the five year period. Fully online-only unduplicated student headcount has increased by 110%, from 1,142 in Fall 2005 to 2,404 in Fall 2009.

The enrollment of high school students both on and off campus ranged between 1,700 and 2,100 students across the five year period, representing 9% to 12% of the total unduplicated student headcount. The enrollment in the Professional Development Center program peaked at 1,078 (5.9% of students) in Fall 2006 and decreased to 950 (4.9% of students) in Fall 2008 and 730 (3.6% of students) in Fall 2009. These decreases can be attributed to the recent fiscal crisis and associated budget shortfalls which resulted in significant reductions in employee training programs for both the City and County of Santa Barbara.

Unduplicated Headcount of Students Enrolled in
Online Classes
Fall 2005 - Fall 2009

Students

15.3%	16.8%	17.6%	20.1%	22.7%	
2,690	3,050	3,267	3,921	4,633	
1,142	1,493	1,503	1,988	2,404	

3

The number of students who attend classes only during the day increased by 3.8% to 10,141 in Fall 2009 from 9,771 in Fall 2008. The number of students who attend classes only in the evening decreased by 2.1% to 2,549 in Fall 2009 from 2,604 in Fall 2008.

Unduplicated Headcount By Time of Class Attendance
Fall 2005 - Fall 2009

Students

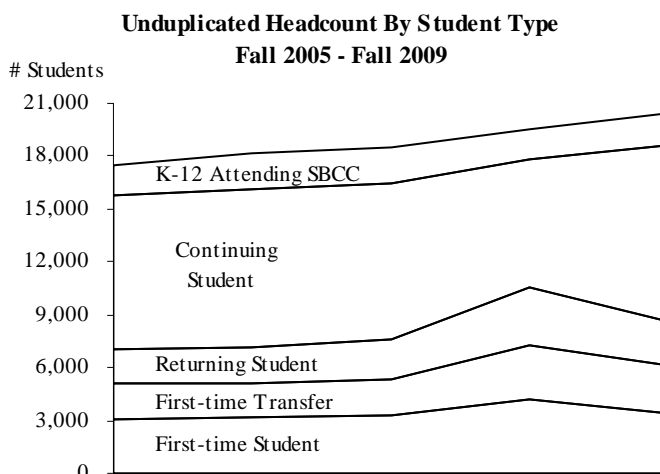|	Day only	Evening only
Fall 2005	8,722	2,636
Fall 2006	9,321	2,487
Fall 2007	9,324	2,571
Fall 2008	9,771	2,604
Fall 2009	10,141	2,549
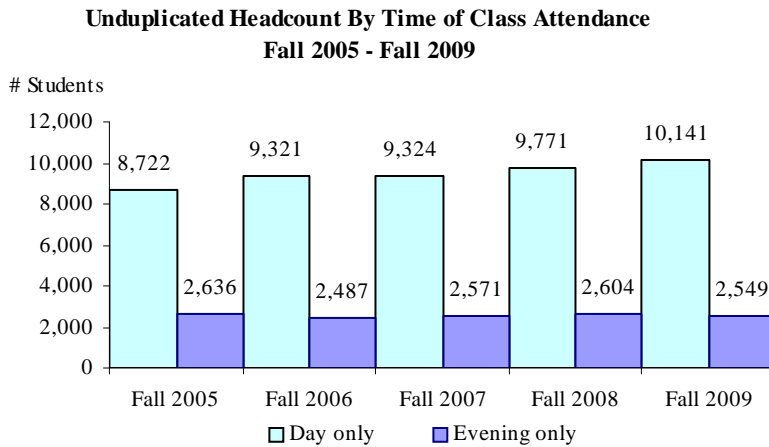
The percentage of students enrolled with a full-time unit load has increased steadily over the last two years, with 36.8% of all students enrolled full-time in Fall 2007, 38.7% in Fall 2008 and 39.4% in Fall 2009. This is a result of decreased opportunities for students to attend UCs and CSUs as well as increased demand for re-training which led to a significant in the demand of courses offered by Santa Barbara City College. In addition, due to the large state budget cuts the College has experienced over the last two years, the College had to reduce the number of credit sections offered. Thus, the number of sections that are being offered in which the enrollment is at maximum capacity has increased significantly compared to prior years and students who are able to enroll are less likely to drop several weeks into the semester.

The College experienced a shift in enrollment by student type in Fall 2008. Large increases in First-time students, First-time transfers and Returning students were offset by sizeable decreases in Continuing and K-12 students. However, in Fall 2009 the enrollments for these groups reverted back to being more in line with their previous trends. There is no explanation for this phenomenon at this time, and we will continue to monitor these trends.
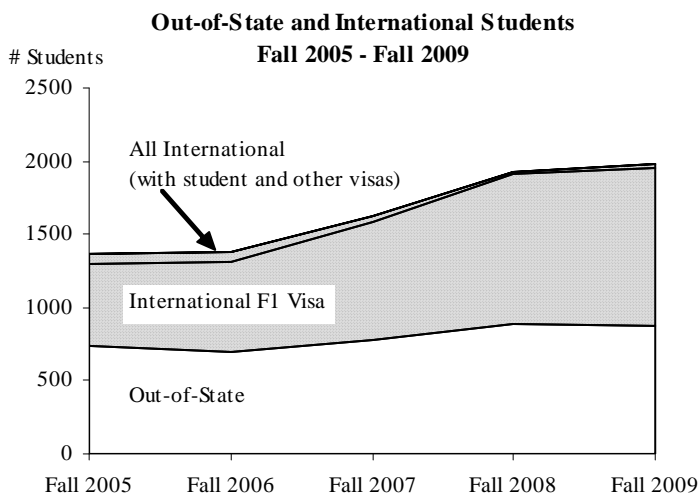
Unduplicated Headcount By Student Type
Fall 2005 - Fall 2009

Students

K-12 Attending SBCC

Continuing
Student

Returning Student

First-time Transfer

First-time Student

4

Out-of-State and International Students

The number of out-of-state students fluctuated slightly over the period, but increased overall from 732 in Fall 2005 to 872 in Fall 2009 (a 19% increase). This slowing trend can be attributed to the College's reduced out-of-state recruitment efforts and marketing spending, which were necessary in light of the significant reduction in state funding received by the College in the last two years. Also, economic pressures across the country have likely influenced students' and parents' decisions to attend college out of state. The number of international students has increased over the period. In Fall 2009, there were 1,106 international students of which 1,077 held F-1 student visas. Compared to Fall 2008, this represents a 5% increase for all international students and those with student visas. Large increases in 2007 and 2008 can be attributed to several factors: in Fall 2006, the enrollment cap for international students was changed to 5% of all students instead of a set cap of 525; in 2007 and 2008, the College developed partnerships with a number of international institutions, which helped increase the enrollments; and in 2008, the number of international students studying in the U.S. grew significantly at colleges and universities all over the country, and our enrollment growth reflects that trend. Recently, there has been a slow-down in the growth due to the weakened world-wide economy and other factors. Combining out-of-state and all international students (with student and other visas), in Fall 2009 there were 1,978 non-California students. This represents a 2% increase compared to Fall 2008, and a 44% increase compared to Fall 2005.

Out-of-State and International Students
Fall 2005 - Fall 2009

Students

All International
(with student and other visas)

International F1 Visa

Out-of-State

Fall 2005   Fall 2006   Fall 2007   Fall 2008   Fall 2009

5

The distribution by gender remained stable over the period with slightly more female students in each semester.

All age groups experienced increased enrollments from the previous Fall; the largest of which occurred among students age 17 or younger and 21 to 25, with increases of 8.3% and 7.4%, respectively. The 18 to 20 year old group also increased steadily over the period from 6,050 in Fall 2005 to 7,072 in Fall 2009, a 17% increase. Compared to Fall 2008, the increase was 2.1%.

The methodology for collecting racial and ethnic data has changed starting in Summer 2009 as a result of new federally mandated reporting requirements. In response to the first part of the new two-tiered data collection methodology, 29% of all students in Fall 2009 identified themselves as being Hispanic or Latino. In response to the second part of the question, just over half (51%) of the students identified themselves as being White, 24% Latino, 7% Asian, 3% African American, 1.4% Filipino, 1% American Indian and 4% identify themselves as belonging to two or more races. The ethnic background for 8.5% of students is unknown.

There was a 55% increase, from 58 in Fall 2008 to 90 in Fall 2009, among students who indicated adult high school as their previous education. This follows a 633% increase from 6 students in Fall 2006 to 44 in Fall 2007 and a 32% increase to 58 in Fall 2008. The number of students with a GED increased by 8.6%, following 8.5% and 9% increases over the previous two years. These increases reflect the upward trend seen among adult high school and GED completers in the Continuing Education Division over the last several years. This growth has been planned by the College - Objective 8 in the College Plan 2008-11, which is to "increase by 2% per year the number of students who are enrolled in noncredit ESL, GED, basic skills and short term vocational programs and subsequently enroll in SBCC credit courses the following year." The number of students who already hold a bachelor's degree decreased by 0.5% from 2,478 in Fall 2008 to 2,465 in Fall 2009. In the latter semester, these students represented 12.1% of the entire SBCC student population. Moderate increases of 5.8% and 4.1%, respectively, are seen among students who received a high school diploma and those who graduated from foreign high schools, and K-12 students attending SBCC increased by 9%. The number and percentage of students who are not high school graduates has decreased fairly steadily across the period, from 1,482 in Fall 2005 (8.5% of all students) to 1,022 in Fall 2009 (5% of all students). This represents a 31% decrease over the last five years.

The distribution of students by educational goal changed significantly over the period. The number of students trying to meet four-year college/university requirements grew by 23% from 448 in Fall 2008 to 549 in Fall 2009, which follows a 76% increase from 254 in Fall 2007. Meanwhile, the increase in students seeking a high school diploma correlates with the increase in the dual enrollment program.

The number of students with goals related to improving or developing their technical and job skills has ranged between 2,700 and 3,000 over the last five years. The percentage of all students with these educational goals has held steady at 14%-16% across the period.

Goal Related to Technical Skills and Career
Fall 2005 - Fall 2009
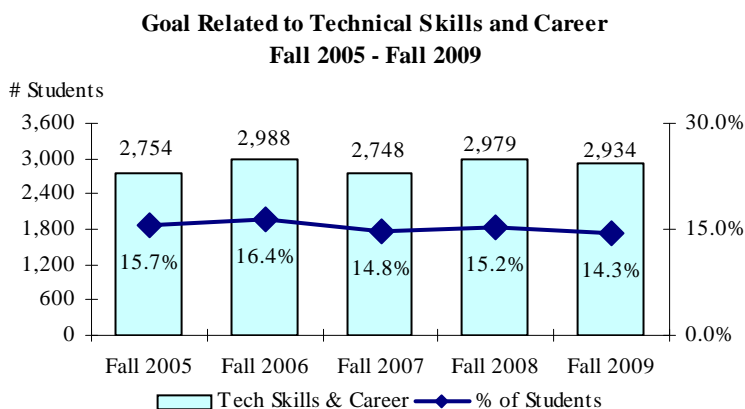
The number of students who indicated that their goal is to obtain an AA/AS degree decreased steadily from 2,553 in Fall 2005 to 1,606 in Fall 2008, and increased again slightly to 1,780 in Fall 2009. The percentage of all students with this educational goal decreased from 14.6% to 8.7% across the period. One explanation for this downward trend is that more students are interested in transferring, which can be seen in the increasing trend in transfer-related goals.

Goal Related to Obtaining AA/AS Degree
Fall 2005 - Fall 2009

7
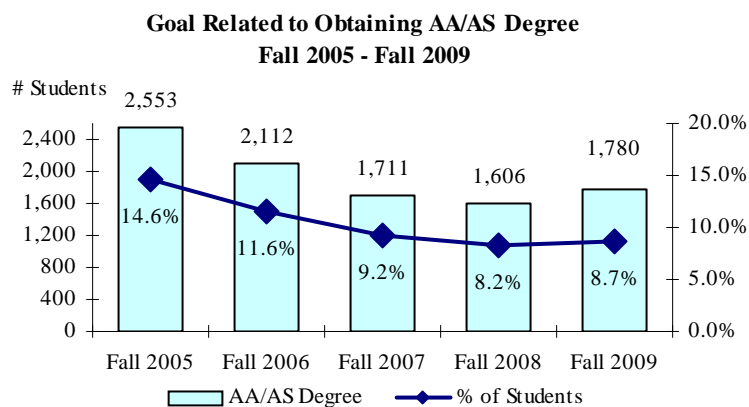
The number of students with a goal of transfer (with or without a degree) increased steadily from 5,927 in Fall 2005 to 9,141 in Fall 2009, which is a 54% increase. The percentage of all students with this goal increased from 34% to 45%. These increases offset the decreases seen among AA/AS degree seekers.

Goal Related to Transfer
Fall 2005 - Fall 2009

Students

5,927	6,461	7,469	8,586	9,141
33.8%	35.5%	40.2%	43.9%	44.7%
Fall 2005	Fall 2006	Fall 2007	Fall 2008	Fall 2009

☐ Transfer ◆ % of Students
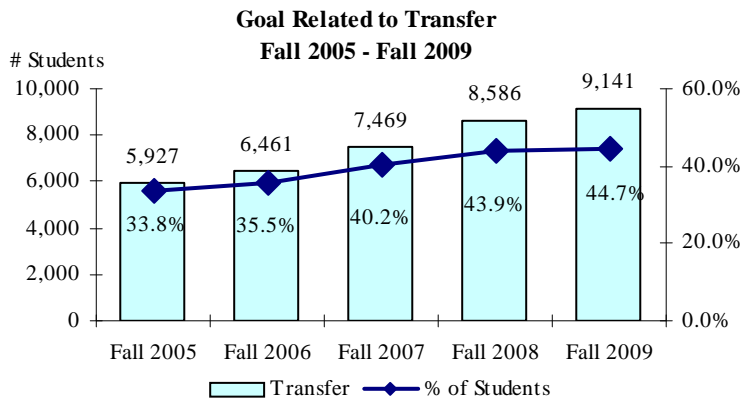
The growth in the number of students with a goal of transfer was reflected in the distribution of students by transfer plan. Both the number and percentage of students who indicated that they did not have a transfer plan have dropped from 11,502 (65.6% of all students) in Fall 2005 to 10,320 (50.5% of students) in Fall 2009. Of the 10,128 students who indicated transfer, 5,373 (53%) chose UCSB, 1,991 (19.7%) chose other UC schools, 1,470 (14.5%) chose CSU schools, 148 (1.5%) chose community colleges, and 1,146 (11.3%) chose other schools. 72.7% of the students who would like to transfer would choose a UC school. The increases seen over the last two years in the total number of students who intend to transfer, and in particular those who would choose a UC or CSU campus, support the College's efforts with regard to Objective 2 in the College Plan 2008-11, which states that "the number of students that transfer annually to a UC or a CSU campus will increase by a minimum of 6% and the number of students that transfer to other post-secondary education institutions included in the National Student Clearinghouse will increase by a minimum of 6%."

	2005		2006		2007		2008		2009	
	N	%	N	%	N	%	N	%	N	%
UNDUPLICATED HEADCOUNT	17,535		18,206		18,561		19,544		20,448	
ENROLLMENT										
Online Students	2,690	15.3%	3,050	16.8%	3,267	17.6%	3,921	20.1%	4,633	22.7%
Fully Online Only Students	1,142	6.5%	1,493	8.2%	1,503	8.1%	1,988	10.2%	2,404	11.8%
Professional Development Center	977	5.6%	1,078	5.9%	1,064	5.7%	950	4.9%	730	3.6%

Time of Attendance

	N	%	N	%	N	%	N	%	N	%
Day	8,722	49.7%	9,321	51.2%	9,324	50.2%	9,771	50.0%	10,141	49.6%
Evening	2,636	15.0%	2,487	13.7%	2,571	13.9%	2,604	13.3%	2,549	12.5%
Concurrent	5,035	28.7%	4,905	26.9%	4,071	21.9%	4,196	21.5%	4,682	22.9%
Online Only	1,142	6.5%	1,493	8.2%	1,503	8.1%	1,988	10.2%	2,404	11.8%
Weekend Only	N/A	N/A	N/A	N/A	166	0.9%	169	0.9%	110	0.5%
Other	N/A	N/A	N/A	N/A	926	5.0%	816	4.2%	562	2.7%

Student Type

	N	%	N	%	N	%	N	%	N	%
First-time Student	3,080	17.6%	3,156	17.3%	3,268	17.6%	4,215	21.6%	3,450	16.9%
First-time Transfer	1,973	11.3%	1,982	10.9%	2,021	10.9%	3,024	15.5%	2,643	12.9%
Returning Transfer	359	2.0%	351	1.9%	N/A	N/A	N/A	N/A	N/A	N/A
Returning Student	1,672	9.5%	1,636	9.0%	2,350	12.7%	3,324	17.0%	2,503	12.2%
Continuing Student	8,692	49.6%	8,950	49.2%	8,798	47.4%	7,282	37.3%	9,987	48.8%
K-12 Attending SBCC	1,759	10.0%	2,131	11.7%	2,122	11.4%	1,699	8.7%	1,865	9.1%
Unknown	N/A	N/A	N/A	N/A	2	0.0%	0	0.0%	0	0.0%

Unit Load as of Census of Courses

	N	%	N	%	N	%	N	%	N	%
Full-time	6,588	37.6%	6,708	36.8%	6,834	36.8%	7,573	38.7%	8,049	39.4%
Part-time	10,947	62.4%	11,498	63.2%	11,727	63.2%	11,971	61.3%	12,399	60.6%

DEMOGRAPHICS

Non-District Enrollments

	N	%	N	%	N	%	N	%	N	%
Out-of-State	732	4.2%	693	3.8%	774	4.2%	882	4.5%	872	4.3%
International	637	3.6%	686	3.8%	847	4.6%	1,050	5.4%	1,106	5.4%
International with student visas*	568	3.2%	615	3.4%	804	4.3%	1,030	5.3%	1,077	5.3%

*F1, M1 and J1 visas through Fall 2008; F1 visas only thereafter

Gender

	N	%	N	%	N	%	N	%	N	%
Female	9,003	51.3%	9,726	53.4%	9,847	53.1%	10,213	52.3%	10,697	52.3%
Male	8,165	46.6%	8,455	46.4%	8,561	46.1%	9,049	46.3%	9,471	46.3%
Unknown	367	2.1%	25	0.1%	153	0.8%	282	1.4%	280	1.4%

Age Group

	N	%	N	%	N	%	N	%	N	%
17 or younger	2,102	12.0%	2,456	13.5%	2,497	13.5%	2,107	10.8%	2,282	11.2%
18-20	6,050	34.5%	6,049	33.2%	6,207	33.4%	6,929	35.5%	7,072	34.6%
21-25	3,619	20.6%	3,735	20.5%	3,947	21.3%	4,096	21.0%	4,401	21.5%
26-29	1,271	7.2%	1,269	7.0%	1,324	7.1%	1,486	7.6%	1,579	7.7%
30-49	3,248	18.5%	3,302	18.1%	3,269	17.6%	3,473	17.8%	3,637	17.8%
50+	1,241	7.1%	1,393	7.7%	1,315	7.1%	1,447	7.4%	1,473	7.2%
Unknown	4	0.0%	2	0.0%	2	0.0%	6	0.0%	4	0.0%

	2005		2006		2007		2008		2009	
	N	%	N	%	N	%	N	%	N	%
UNDUPLICATED HEADCOUNT	17,535		18,206		18,561		19,544		20,448	

Ethnic Group*

	N	%	N	%	N	%	N	%	N	%
African American	455	2.6%	432	2.4%	478	2.6%	559	2.9%	588	2.9%
Asian American	1,003	5.7%	1,061	5.8%	1,172	6.3%	1,375	7.0%	1,353	6.6%
Filipino	222	1.3%	224	1.2%	278	1.5%	294	1.5%	277	1.4%
Latino	4,862	27.7%	5,165	28.4%	5,351	28.8%	5,499	28.1%	5,958	29.1%
Native American	149	0.8%	175	1.0%	187	1.0%	199	1.0%	184	0.9%
Other Non-White	386	2.2%	382	2.1%	355	1.9%	322	1.6%	N/A	N/A
Pacific Islander	117	0.7%	134	0.7%	128	0.7%	125	0.6%	110	0.5%
White (Non-Hispanic)	10,226	58.3%	10,224	56.2%	9,751	52.5%	9,971	51.0%	10,474	51.2%
Unknown	115	0.7%	409	2.2%	861	4.6%	1,200	6.1%	2,578	12.6%

*In Fall 2009 the methodology for collecting racial and ethnic data changed due to new federally mandated reporting requirements. Therefore, Fall 2009 data do not add up to 100%.

EDUCATIONAL CHARACTERISTICS

Previous Education

	N	%	N	%	N	%	N	%	N	%
Not High School Grad	1,482	8.5%	1,216	6.7%	1,044	5.6%	1,077	5.5%	1,022	5.0%
K-12 Attending SBCC	1,759	10.0%	2,132	11.7%	2,148	11.6%	1,751	9.0%	1,909	9.3%
Adult High School	1	0.0%	6	0.0%	44	0.2%	58	0.3%	90	0.4%
Received H.S. Diploma	9,591	54.7%	9,753	53.6%	10,097	54.4%	10,950	56.0%	11,588	56.7%
GED/Cert Equiv/HS Prfy	743	4.2%	773	4.2%	843	4.5%	912	4.7%	990	4.8%
Foreign HS Grad	1,142	6.5%	1,276	7.0%	1,294	7.0%	1,403	7.2%	1,460	7.1%
AA/AS	672	3.8%	779	4.3%	843	4.5%	848	4.3%	860	4.2%
BA/BS	2,140	12.2%	2,270	12.5%	2,187	11.8%	2,478	12.7%	2,465	12.1%
Unknown	5	0.0%	1	0.0%	61	0.3%	67	0.3%	64	0.3%

Educational Goal

	N	%	N	%	N	%	N	%	N	%
Life Enrichment										
Perf/Act Courses	135	0.8%	85	0.5%	N/A	N/A	N/A	N/A	N/A	N/A
Personal Development	876	5.0%	746	4.1%	811	4.4%	814	4.2%	724	3.5%
AA/AS Degree (any program)										
Academic AA/AS Degree	2,016	11.5%	1,672	9.2%	1,397	7.5%	1,383	7.1%	1,582	7.7%
Voc/Tech AA/AS Degree	537	3.1%	440	2.4%	314	1.7%	223	1.1%	198	1.0%
Degree and Transfer	4,704	26.8%	4,863	26.7%	5,604	30.2%	6,514	33.3%	6,929	33.9%
No Degree and Transfer	1,223	7.0%	1,598	8.8%	1,865	10.0%	2,072	10.6%	2,212	10.8%
Mtg 4-yr college Req	N/A	N/A	N/A	N/A	254	1.4%	448	2.3%	549	2.7%
Move Noncr to Credit Coursewrk	N/A	N/A	N/A	N/A	1	0.0%	4	0.0%	4	0.0%
Basic Engl/Math Skills	887	5.1%	1,052	5.8%	940	5.1%	928	4.7%	865	4.2%
High School Diploma	1,779	10.1%	2,156	11.8%	2,154	11.6%	1,742	8.9%	1,899	9.3%
Voc/Tech Certif w/o Trnsfr	414	2.4%	494	2.7%	454	2.4%	475	2.4%	558	2.7%
Voc Tech Skills										
Improve Job Skills	1,396	8.0%	1,630	9.0%	1,416	7.6%	1,544	7.9%	1,308	6.4%
New Career/Job Devel	709	4.0%	656	3.6%	737	4.0%	824	4.2%	952	4.7%
Maintain Certif/License	196	1.1%	202	1.1%	197	1.1%	213	1.1%	258	1.3%
Discover Career Goal	453	2.6%	500	2.7%	398	2.1%	398	2.0%	416	2.0%
Undecided on Goal	2,182	12.4%	2,095	11.5%	1,987	10.7%	1,929	9.9%	1,972	9.6%
Unknown	28	0.2%	17	0.1%	32	0.2%	33	0.2%	22	0.1%

	2005		2006		2007		2008		2009	
	N	%	N	%	N	%	N	%	N	%
UNDUPLICATED HEADCOUNT	17,535		18,206		18,561		19,544		20,448	

Transfer Plans

	2005 N	2005 %	2006 N	2006 %	2007 N	2007 %	2008 N	2008 %	2009 N	2009 %
No Transfer	11,502	65.6%	12,938	71.1%	11,416	61.5%	10,389	53.2%	10,320	50.5%
Out of State/Internatl	462	2.6%	379	2.1%	451	2.4%	526	2.7%	544	2.7%
UCSB	2,805	16.0%	2,443	13.4%	3,686	19.9%	4,915	25.1%	5,373	26.3%
UC Berkeley	119	0.7%	113	0.6%	171	0.9%	248	1.3%	272	1.3%
UC Davis	N/A	N/A	N/A	N/A	3	0.0%	33	0.2%	58	0.3%
UC Irvine	N/A	N/A	N/A	N/A	2	0.0%	32	0.2%	46	0.2%
UCLA	340	1.9%	315	1.7%	430	2.3%	550	2.8%	603	2.9%
UC San Diego	N/A	N/A	N/A	N/A	11	0.1%	91	0.5%	170	0.8%
UC Santa Cruz	N/A	N/A	N/A	N/A	8	0.0%	52	0.3%	105	0.5%
Other U.C.	788	4.5%	674	3.7%	859	4.6%	710	3.6%	737	3.6%
CSU Channel Islands	60	0.3%	84	0.5%	83	0.4%	111	0.6%	143	0.7%
CSU Long Beach	N/A	N/A	N/A	N/A	5	0.0%	54	0.3%	78	0.4%
CSU Northridge	90	0.5%	63	0.3%	94	0.5%	114	0.6%	117	0.6%
Cal Poly SLO	153	0.9%	130	0.7%	174	0.9%	255	1.3%	277	1.4%
San Diego State	N/A	N/A	N/A	N/A	8	0.0%	111	0.6%	182	0.9%
San Francisco State	N/A	N/A	N/A	N/A	7	0.0%	81	0.4%	114	0.6%
Other C.S.U.	470	2.7%	385	2.1%	586	3.2%	552	2.8%	559	2.7%
CA Private College	352	2.0%	384	2.1%	338	1.8%	376	1.9%	372	1.8%
Antioch University	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3	0.0%
USC	N/A	N/A	N/A	N/A	9	0.0%	137	0.7%	174	0.9%
Westmont	45	0.3%	42	0.2%	59	0.3%	60	0.3%	53	0.3%
Community College	349	2.0%	256	1.4%	161	0.9%	147	0.8%	148	0.7%

General Equipment Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #2	Apx Cost	Total
Business Services	9	1	Four 20 foot storage containers for emergency/disaster equipment, supplies two for Mesa Campus and one each for the Wake and Schott Centers	12	$ 10,000.00	1
			3 AED's (defibrilators)	2	$ 4,500.00	1
	12	1	Vehicle for proposed security officer for the Wake and Schott Center	14	$ 20,000.00	1
	15	2	Assorted equipment, (rescue, medical, shelter)	16	$ 40,000.00	1
	18	2	Ten Tazers for permanent officers	13	$ 10,000.00	1
Business Services Total						5
Educational Programs	8	1	Greenhouse Addition--Health & Safety: Current greenhouse space is only a fraction of the space is needed for safe execution of EH 106 lab exercises. The current greenhouse safely houses about 10 students maximum at one time and classes are typically 20 or	97	$ 50,000.00	1
	9	1	1 Quality Control Kit Needed for RT 119 Physics and RT 111 Digital Radiography classes.	41	$ 5,050.00	1
			Centrifuge used for BMS 100, BMS 108, BMS 127. The centrifuge available must be shared among these lab sections.	49	$ -	1
	10	1	2 Adjustable Mobile Shields 5086151 Radiation Protection Supplies	38	$ 770.00	1
	11	1	New student desks to replace existing unsafe and/or broken ones in our priority classrooms. Many are dangerous and with screws sticking up on the seats. (33 desksx$200)	48	$ 6,600.00	1
	12	1	Drafting tables in OE 16 need to be repaireD. Broken.	96	$ 3,000.00	1
	13	1	3 Adjustable Stools for Sonography Current chairs are not adjustable or ergonomic.	39	$ 1,200.00	1
	14	1	Crucial equipment repair and maintenance. Rationale: existing classroom equipment is used heavily by many students. It must be maintained and/or repaired to ensure student learning and safety. [Goal 1]	102	$ 3,000.00	1

General Equipment Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #2	Apx Cost	Total
Educational Programs	14	1	Portable Ballet Barres. Three additional center/portable barres. They cost $380 each plus tax. (total $1140) 2010-11	42	$ 1,140.00	1
			Set of 12 new objectives for faculty teaching compound microscopes in the teaching laboratories. Images projected through the video projectors are not parfocal or at 1:1 that makes relating images to students difficult.	57	$ 1,800.00	1
			Set of 6 compound microscopes for EBS 312. At present we only have 24 microscopes, and are inadequate for the number of students using these scopes in Biomedical Sciences 108 Human Physiology.	62	$ 8,000.00	1
	15	1	2 Deluxe Positioning Sponge Kits 203373 Lab Supplies.	37	$ 236.00	1
			World and USA maps need to be purchased and mounted on walls of H304 and H305. These classrooms currently don't have any and they are used by instructors often.	46	$ 100.00	1
	16	1	prepared microscope slides for Bio 102	50	$ 500.00	1
		2	Replacement of 24 chairs in EBS 210. Chairs are old and require constant maintenance and may constitute a health and safety issue.	59	$ 2,400.00	1
	17	1	Objective 2B: CA State CARB requirements mandate that the Earth Science mobile field kitchen truck(Truck 23)) be equipped with a particulate filter to meet current emissions standards by Jan 1 2010. We are applying for an extension, but it is not know if	70	$ 15,000.00	1
	18	2	New Computer Cart in ECC 30. Broken.	95	$ 1,500.00	1
	19	1	Group II Furnishings, fixtures, and equipment (FFE) for the Theatre Arts component of the DM renovation project - based on a 33% share of estimated Group II funds (state + Measure V) for the DM Project.	32	$ 84,808.00	1

General Equipment Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #2	Apx Cost	Total
Educational Programs	19	1	Renew ILT contract for instructional materials for PDC, Corporate Computer Training program	27	$ 5,000.00	1
		2	Electric kiln replacement for ceramics area. New, more efficient and portable kiln to replace much older, less dependable kiln.	30	$ 4,000.00	1
			Two water baths that are used for BMS 100, BMS 108, BMS 127. These water baths have a relatively short lifespan (4-5 years of constant use).	52	$ 900.00	1
	20	1	16 folding chairs for presentations in Transfer Center	83	$ 200.00	1
	21	2	Universal Chair Desks: A conservative estimate of handedness suggests that 5-7% of the population is left-handed. In a 50 seat classroom, 4-5 students can be expected to be left-handed. We are requesting funding to purchase 50 universal chair desks (@	74	$ 5,000.00	1
	22	1	Chassis dynomometer.	90	$ 30,000.00	1
		2	One automatic melting point device is needed to modernize the organic chemistry laboratory to reflect current instrumentation used in research laboratories.	67	$ 5,000.00	1
			To incorporate computer-based interfaces for scientific instrumentation used in the General Chemistry (Chem 155/156) laboratories.	69	$ 35,000.00	1
		3	Set of 24 chair pads for chairs in EBS 312. Wooden chairs are uncomfortable for a three hour lab. Pads, as used in EBS 311, increase student comfort.	51	$ 500.00	1
	27	2	Portable locking cage for storing small wares and equipment	98	$ 850.00	1
	29	2	Industry-driven construction tool upgrade. Includes all hand and power tools, table saws, jigs, etc. Rationale: to teach with equipment currently used in field. [Goal 1]	103	$ 3,000.00	1
	30	2	Spectrophotometer for BMS 127.	54	$ 1,200.00	1

General Equipment Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #2	Apx Cost	Total
Educational Programs	32	2	Scissor lift table to accomodate removal and installation of engine and transmission assemblies for front wheel drive vehicles.	85	$ 1,100.00	1
	33	1	Stackable convection oven for JSB Cafe kitchen	101	$ 25,000.00	1
Educational Programs Total						32
Information Technology	14	1	Training material budget for the Staff Resource Center (SRC)	105	$ 4,200.00	1
Information Technology Total						1
Grand Total						38

m
/

Cummulative Cost
$ 10,000.00
$ 14,500.00
$ 34,500.00
$ 74,500.00
$ 84,500.00
$ 84,500.00
$ 134,500.00
$ 139,550.00
$ 139,550.00
$ 140,320.00
$ 146,920.00
$ 149,920.00
$ 151,120.00
$ 154,120.00

m
/

Cummulative Cost
$ 155,260.00
$ 157,060.00
$ 165,060.00
$ 165,296.00
$ 165,396.00
$ 165,896.00
$ 168,296.00
$ 183,296.00
$ 184,796.00
$ 269,604.00

m

y

Cummulative Cost
$ 274,604.00
$ 278,604.00
$ 279,504.00
$ 279,704.00
$ 284,704.00
$ 314,704.00
$ 319,704.00
$ 354,704.00
$ 355,204.00
$ 356,054.00
$ 359,054.00
$ 360,254.00

m

/

Cummulative Cost
$ 361,354.00
$ 386,354.00
$ 386,354.00
$ 390,554.00
$ 390,554.00
$ 390,554.00

Facilities Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Business Services	12	1	CUSTODIAL - Storage for supplies at ECC's	2	$ 10,000.00	1	$ 10,000.00
			Relocation of our radio repeaters, (two of the four repeaters) to a different site in the city that would provide radio coverage between the Wake, Schott, SB High School and Mesa Campus.	4	$ 5,000.00	1	$ 15,000.00
	16	2	GROUNDS - Mezzanine Storage for Field House/Grounds	1	$ 8,000.00	1	$ 23,000.00
	17	2	MAINTENANCE - More storage area (enclosure system for parking structure areas)	3	$ 10,000.00	1	$ 33,000.00
	20	2	Automotive garage and equipment area for Transportation services. The former service building and associated area has been relocated and reduced in size due to Drama Music Modernization project. Service area is necessary for Automotive Technician to com	6	$ 25,000.00	1	$ 58,000.00
	24	3	An expansion of the security office to a quadruple size temporary building which is needed to provide proper office space for nine permanent staff, locker room for the 25 part-time student workers and more lobby area for the customers. The new office wou	5	$ 40,000.00	1	$ 98,000.00
Business Services Total						6	$ 98,000.00
Educational Programs	11	1	Plumbing Upgrade in ESL Building. The existing faucet/sink has been out of order for several weeks due to problems with the pipes. We have no running water that we can use in the building. The drinking fountain that was removed also needs to be replaced	17	$ 10,000.00	1	$ 108,000.00
	12	1	New benches and tables in Lifescape Garden-- Health & Safety: Existing tables are old, originally from surplus, are broken, have holes in metal supports, table tops and benches, and are rotting. They are hazardous to Lifescape Garden Visitors and an eyesor	31	$ 5,000.00	1	$ 113,000.00
			Safety/Security: Install window in door to office SS 110G.	25	$ 400.00	1	$ 113,400.00

Facilities Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	13	1	Replace carpeting in the womens and mens coaches locker rooms and the mens and womens team rooms with antimicrobial carpeting. this is a health and safety issue as the existing carpeting is unable to be cleaned properly. In order for us to avoid pervasi	12	$ -	1	$ 113,400.00
			The heating and cooling system for A-218C needs to be repaired.	8	$ 5,000.00	1	$ 118,400.00
		2	Safety/Security: Install permanent, locking door to replace existing unsecure swinging door to Admissions & Records. Implement swipe access so that access can be easily granted to appropriate staff. Also install 'buzz in' functionality.	26	$ 2,500.00	1	$ 120,900.00
	14	1	Interior wall to provide access to training room, and classrooms PE 113/114. This request has been noted in the annual gender equity self-study for several years. Male students and staff can access these facilities from the interior of the building (via	16	$ 15,000.00	1	$ 135,900.00
			Remodel of social science division priority classrooms: • A160: Needs new seating, lighting, repair of white/chalk boards • A211: Needs repair of heating, lighting • IDC 209 / IDC 211: Needs repair of heating, lighting, bulletin boards, paint Priorit	24	$ -	1	$ 135,900.00
	15	1	Replace seats in A-160. Many are broken.	10	$ 15,000.00	1	$ 150,900.00
	16	1	Dimmer Light Switches for Classroom A242, A243, A218, & A273. It is almost impossible to view projected images with lights on and lights off make it difficult to take notes.	11	$ 1,000.00	1	$ 151,900.00

Facilities Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	17	1	PS214: General Chemistry Lab. The ventilation in PS214 is inadequate for a safe chemistry laboratory. The 28-year old fume hoods need to be replaced to provide students with a healthier lab environment. In addition, replace the chalkboards with white bo	22	$ 30,000.00	1	$ 181,900.00
			PS219: Organic Chemistry Lab. The ventilation in the organic chemistry lab is unacceptable for a safe laboratory. The 28-year old fume hoods need to be replaced to provide students with a healthier lab environment. In addition, replace the chalkboards	23	$ 30,000.00	1	$ 211,900.00
			Replace acrylic windows in facility diving tanks. Windows are over 30 years old and of unknown material and manufacture. According to the American Society of Mechanical Engineers (ASME) Safety Standard for Pressure Vessels for Human Occupancy (PVHO) the	33	$ 3,500.00	1	$ 215,400.00
			Work Platform - The work over platform currently in use is not compliant with OSHA, Cal OSHA or any other agency authority. It was fabricated from scrap parts 30 years ago by MDT students. Its current condition is not favorable for repair and it represe	34	$ 14,000.00	1	$ 229,400.00
	18	2	Paint A-218C and clean carpets at least once a month.	7	$ 4,000.00	1	$ 233,400.00
	19	2	Rewire electrical connections to have a separate circuit for monitors and computers. Instructors should have the ability to turn off the computer monitors and computers using a single power switch. This serves two causes: conserve electricity and control	30	$ -	1	$ 233,400.00

Facilities Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	20	2	Remodel of storage closet located in Computer Assessment Lab for use as a staff work station for test processing. To include 2-way mirror, and general office equipment: computer, printer, desk, shelving, chair.	27	$ 8,500.00	1	$ 241,900.00
	22	1	New toolshed--Health & Safety: The current toolshed is over 20 years old, has floor rot, wall rot (holes need to be repeatedly patched to keep the rats out), rusting roof, limited electrical outlets, insufficient light and limited space. Critical to P	32	$ 40,000.00	1	$ 281,900.00
	24	1	PS130: An 88-student lecture room. Install air conditioning.	21	$ 25,000.00	1	$ 306,900.00
	3		Putting green for our golf classes. We need to provide a putting facility for our golf classes. We are currently using the great meadow for our classes but still do not have a putting facility. This new facility could be used by our intercollegiate athl	14	$ 10,000.00	1	$ 316,900.00
	25	1	Lighting in lecture halls EBS 301 and EBS 309 continues to be an issue. Bulbs and ballasts frequently burn out. We have discussed this issue with Brad Gyll but will require a concerted effort to correct	20	$ 15,000.00	1	$ 331,900.00
	26	1	2 Demonstration structures needed for 3 new training modules. Rationale: Solar Pv installation and Solar hot water installation need structures to train on.	35	$ 10,000.00	1	$ 341,900.00
	29	2	Install swinging doors in open doorway at the base of stairs on lower east end of library. The purpose is to block sound traveling downstairs from the Library Cafe. With over 4,000 students coming/going from the library on a daily basis, we are filled	28	$ 5,000.00	1	$ 346,900.00
	3		The HVAC system requires modification including the second floor ICLC lab that needs to be on its own system.	19	$ 8,000.00	1	$ 354,900.00

Facilities Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	30	1	Replace seats in PS 130 and the circulation system.	9	$ 6,000.00	1	$ 360,900.00
	32	2	Cabinets for OE-180 lab. We are in need of more "in lab" storage space.	29	$ 8,000.00	1	$ 368,900.00
	33	2	Additional men's team room (enclose 3 rows of existing lockers) Our existing team room is no longer adequate for the number of male student athletes. Some student athletes are unable to have a locker in the men's team room due to inadequate space and l	13	$ 10,000.00	1	$ 378,900.00
			Refurbish PE 206 equipment room; flooring, cabinetry, ceiling tiles Flooring: We could use remainder if flooring used in the Life Fitness center. Currently there are large mats covering the cement floor which are cumbersome when wheeling around our equ	15	$ 10,000.00	1	$ 388,900.00
	36	3	Complete landscaping. The original plan developed with Earth Sciences was for a 'evolutionary timeline' planting scheme to be used as a teaching tool.	18	$ 3,500.00	1	$ 392,400.00
Educational Programs Total						29	$ 392,400.00
Information Technology	22	3	Ergonomic "clean room" flooring for the tech shop (OE-188) to reduce the amount of dust in equipment and improve the working conditions of the staff.	39	$ 30,000.00	1	$ 422,400.00
			New carpeting for 4 User Services staff offices in the Administration building, A200 corridor.	36	$ 2,000.00	1	$ 424,400.00
	23	3	Full-length cabinets with locking doors for storage of equipment and replacement parts, to replace the existing antiquated/broken shelving units.	38	$ 4,000.00	1	$ 428,400.00
			IP-based camera and buzzer/intercom system for the entry door to the tech shop (OE-188)	37	$ 2,500.00	1	$ 430,900.00
Information Technology Total						4	$ 430,900.00
Grand Total						39	$ 430,900.00

Technology Hardware Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Continuing Education	13	1	Scanning System for Positive Attendance Hours	1	15000	1	$15,000
	18	2	Laptop for presentations	3	1500	1	$16,500
Continuing Education Total						2	$16,500
Educational Programs	10	1	A new printer is needed for the Articulation Office. The current printer continues to jam in spite of the efforts to fix the problems by the helpdesk staff. Having a printer that works properly is critical to perform the essential functions of this offi	69	600	1	$17,100
			BlackBoard Photo I.D. printer and camera.	66	8435	1	$25,535
			Purchase additional RAM for 13 computers in Admissions & Records to increase performance/speed, improve delivery of services allowing staff to maintain multiple open software applications. Recommended by SBCC IT as there are no resources to replace comput	62	780	1	$26,315
	11	1	A vacuum bell jar with digital vacuum gauge for accurate pressure measurements is needed for lecture demonstrations that are not currently possible. Students would observe quantitative demonstrations of colligative properties and gas law relationships.	55	2500	1	$28,815
			Combination Scanner/fax	70	400	1	$29,215
			Fujitsu F1-6230 Scanners to support document imaging (qty. 2).	64	3000	1	$32,215
			Need an overhead projector linked to a computer in the Gateway Center to enable the Learning Skills workshops to use Powerpoint.	83	0	1	$32,215
			SARS Tracking Set Up: Computer (CPU unit, keyboard & mouse $1,450) with touch screen monitor ($750), scanner/bar code reader (two at $300 each), including $2,000 consulting contract for software (no cost for use of SARS software license)	81	4800	1	$37,015
	12	1	A portable copy machine is needed to replace the existing portable copier, which no longer works. The portable copier is used during arrival orientations to photocopy the students' immigration documents and during workshops (CSN documentation workshop, t	84	1500	1	$38,515
	13	1	12 Home/Office Router The current devices are failing and we need to upgrade them	98	1200	1	$39,715
			60 Hard Drives with trays Needed when we upgrade the computer systems,	99	6000	1	$45,715
			Audio-visual equipment including television monitor (flat screen) and DVD players for EBS 311 and 312.	54	4500	1	$50,215
			Dual Read Head Scanner	72	6000	1	$56,215
			New digital projectors for EBS 311 and 312. The current projectors are aging and lack sufficient power for projection in the laboratory situation.	53	3000	1	$59,215

Technology Hardware Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	14	1	Color Printer. As an Art department we need to be able to easily access color printing from our computers for our class projects, department fliers, etc.	17	750	1	$59,965
			HP printer (networked) dedicated to Diploma on Demand production.	63	1000	1	$60,965
			Printer for IDC 317	13	600	1	$61,565
			Purchase and install clickers in ten classrooms per year at $25,000 per year.	11	25000	1	$86,565
			Video Deck Repair: Current edit lab, and teacher station video decks are in dire need of repair & maintenance soon, or they will require more expensive replacement.	19	5000	1	$91,565
	16	1	2 computers for classroom/student use in 3D area. Used by students for research, presentations and internet as appropriate for classroom/curricular applications.	18	1600	1	$93,165
			Brother Intellifax 4750 eBusiness Class Fax	79	500	1	$93,665
		2	AOS would like to request a second computer work station for the Welcome Center to assist students in completing the enrollment process.	67	0	1	$93,665
	17	1	Computers for faculty and staff to meet the ever changing needs of documentation, developmental profiles and other required paperwork associated with working with young children and families. The paperwork, documentation and profiles are a requirement of	32	6000	1	$99,665
			Desktop computer for Lifescape Garden Complex: Student Success: During the past 1.5 years, interns, student workers, students and myself have developed a massive database containing detailed information and images of all Lifescape Garden plants and car	103	3000	1	$102,665
			Place Computer Carts in our lab (laptops with portable projector units) on refresh cycle and update software to current department image.	37	0	1	$102,665
		2	8 additional computers for student use in the EOPS Tutorial Center.	78	8000	1	$110,665
	18	1	Mini Digital Video Cameras. Rationale: faculty embedding video into their Moodle modules will require mini digital video cameras. Rather than equip every faculty member teaching with Web 2.0 tools with a mini digital video camera, a check-out/check-in pro	46	5000	1	$115,665
			Two computers for the Life Fitness Center. At this time the LFC has been using cascaded computers which has been problematic as we record over 49,000 student hours per semester. We also do body comp analysis, oxygen uptake testing, nutritional analysis	40	2400	1	$118,065
			Webcams. Rationale: webcam/microphone units are required by all faculty and student support services using Web 2.0 tools to provide instruction and services to students. At approximately $50 each, 100 units will cost approximately $5,000.	47	5000	1	$123,065
	19	2	Digital cameras Digital Technology in Classrooms and Labs (7 cameras total Upgrading from current analog-based technologies to digital-based	58	5000	1	$128,065

Technology Hardware Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	19	2	Earphone sets for student computers in EOPS Tutorial Center.	76	900	1	$128,965
			HP Color Laserjet Printer--networking	80	1400	1	$130,365
			One laptop for onsite classrooms	9	1500	1	$131,865
	20	1	2 Computer workstations in EH classroom--Student Success: EH student work is increasingly conducted online, including plant portfolios in EH 101, pest diagnosis and management in EH 104, soil research EH 102, design work in EH 202. Thus, there is a need f	104	6000	1	$137,865
		2	LCD projectior for onsite classrooms	8	500	1	$138,365
			Network Utility Drives. Rationale: two 1-terabyte network utility drives are required for maintenance and short-term backup of Moodle and Streaming Media server data during maintenance windows and other daily maintenance functions.	45	400	1	$138,765
			Overhead LED projector and computer installed in Career Center for presentations.	75	7000	1	$145,765
	21	1	Computers for our adjunct coaches. (5) These were ranked and approved through ITC/DTC process three years ago but were never funded. We purchased them with fund raised money but we need to back fill the Vaquero trust as was agreed to when the purchases w	42	6000	1	$151,765
		2	Compact HD video camera for video blogging and film journalism.	22	2000	1	$153,765
	22	2	Moodle Server Upgrades. Rationale: continuous capacity-building will be required to maintain and update the in-house Moodle server environment. $5,000 will be used for remote system analysis and support. $10,000 will be used for hardware upgrades.	49	15000	1	$168,765
		3	Digital SLR photo camera for documentation of on-campus and off-campus classes for eventual printed and web-based promotional material, as well as for class projects.	23	1500	1	$170,265
	23	2	4 computers for adjunct office area. We have space and desks but not computers for adjunct use. We have over 35 adjunct faculty who need access to computers. Approved by ITC in 2006	41	4800	1	$175,065
		3	The PDC has 5 laptops and lcd projectors that are used in our "field classrooms." These are not on a regular replacement cycle. They are old and need to be replaced.	44	15500	1	$190,565
	24	1	Two digital cameras with accessories (lenses, cases, batteries, memory cards)	31	3000	1	$193,565
		3	50 inch LCD TV and wall mount for Transfer Center (presentations)	97	2000	1	$195,565
			6 security cameras and a web based recording system. (Plus $50.00 monthly maintenance)	65	5000	1	$200,565

Technology Hardware Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	26	2	2 computers in our Academic Achievement Zone for Student Athletes. Our Achievement zone is open over 30 hours per week and our students need to have access to computers in order to write papers. use Alex, etc.	39	2400	1	$202,965
	27	2	8 computer work stations/tables for the new computers in the EOPS Tutorial Center	77	1200	1	$204,165
	29	1	Two audio recorders with accessories (headphones, memory cards, cases and batteries.)	29	500	1	$204,665
			Two video cameras with accessories (cases, batteries, memory cards)	30	1000	1	$205,665
	33	2	I. Media As TVs break down, replace with multi-purpose computers and/or flat screen monitors with DVD and video streaming capability; replace defective headphones as needed	88	8000	1	$213,665
	36	2	Streaming Media Server Upgrades. Rationale: continuous capacity-building will be required to maintain and update the in-house streaming media server environment that supports simultaneous access to rich media files. $10,000 will be used for hardware upgra	48	10000	1	$223,665
Educational Programs Total						52	$223,665
Information Technology	11	1	Aruba Wireless Access Points (30)	106	20000	1	$243,665
	13	1	Classroom multimedia equipment (data & overhead projectors, sound systems, multimedia computers, document cameras, etc.) are not currently part of any refresh lists. We will need to add this equipment to a regular replacement cycle, just as we do with com	110	70000	1	$313,665
		2	An increase in budget to acquire tools for technical troubleshooting and repairs (cable testers, toning, punchdown, wiremap, etc.)	108	3000	1	$316,665
	16	2	Network attached storage (NAS) system for archival and storage of desktop images and backups.	109	4000	1	$320,665
Information Technology Total						4	$320,665
President's Office	10	1	B&W printer (replace equipment purchased in 2000)	113	2600	1	$323,265
			Upgraded office camera (PIO)	112	600	1	$323,865
	13	1	Digital camera (MKT)	111	600	1	$324,465
President's Office Total						3	$324,465
Grand Total						61	$324,465

Technology Software Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Continuing Education	11	1	System to maintain Adult High School Transcripts and Records (Curriculum and graduation unit requirements were changed due to new Title 5 effective July 1, 2009)	4	$24,000	1	$24,000
	20	2	Rosetta Stone software (Spanish classroom edition)	1	$8,000	1	$32,000
Continuing Education Total						2	$32,000
Educational Programs	9	1	NEEDED SPRING, 2009: Upgrade outdated software and licenses for VectorWorks CAD Software to Current version of VectorWorks. Dept. uses VectorWorks for production planning, instruction, and plan review for the DM remodel. Updated software required to bet	6	$6,000	1	$38,000
	10	1	Contracts for AHIMA Virtual Lab and other HIM specific computer applications.	9	$15,000	1	$53,000
	11	1	BlackBoard Photo I.D. software.	16	$4,928	1	$57,928
	12	1	10 Firewall Systems Our current firewalls are 7 years old. We need to update them in order to offer the most current technology	22	$8,000	1	$65,928
			Restore the Film Studies DVD budget that was cut in 2009. This is a necessary part of instruction for film and is used by all instructors, as well as students.	7	$6,000	1	$71,928
	13	1	(3) Creative Suite Master Collection Cs4 software suite which includes versions of CS4 InDesign, Photoshop Extended, Illustrator, Acrobat 9 Pro, Flash Pro, Dreamweaver, Fireworks, Contribute, After Effects, Premiere Pro, Soundbooth, OnLocation & Encore. T	21	$2,800	1	$74,728
			Adobe Acrobat Extended Pro software is needed to design fillable web-based forms and publish presentation videos. This will help with efficiency in working with online students and will provide students with more academic planning tools online. This relat	13	$225	1	$74,953
			Program updates for 2D design and Print lab to support increased use of internet, incorporation of Graphics programs into curriculum and update to synch programs used in DAC lab.	5	$8,000	1	$82,953
	14	1	Purchase Diploma on Demand software. Software - $2500.00 Supplies - $4500.00	17	$7,000	1	$89,953
	15	1	Additional funding is requested to enhance new student online advising and to infuse the ACC website with media-rich technology. We request this funding to: 1) work with Cynosure, an outside vendor that designed the new student online advising program an	14	$20,000	1	$109,953
	16	1	ART:21 DVD series 1-5 ($35 ea.); supports PHOT 250_Fine Art Photography; PHOT 260_Photo Portfolio; PHOT 180_Digital Darkroom; PHOT 209_Photo II. In class use and student research.	8	$175	1	$110,128

Technology Software Program Review Requests for 2010-11 - Based on the actual rankings submitted by CPC members- faculty ranked only requests from instructional departments; thus only those rankings were counted; Only items marked by VPs to be submitted for ranking are included in this summary

Area	CPC Total Ranking	EC Ranking	Description	Item #	Apx Cost	Total	Cummulative Cost
Educational Programs	17	2	Adaptive equipment such as Talking Books, Braille Embosser and Duxbury software, adjustable height chairs and tables, WAIS and WJ assessments, assistive listening devices, screenreaders, voice recognition systems.	19	$80,000	1	$190,128
			Third-Party Application Software. Rationale: Faculty members on the Committee on Online Instruction (COI) recommend that an ongoing budget be established for evaluation of software applications to keep abreast of ongoing developments in instructional t	12	$5,000	1	$195,128
	18	1	Continued need for licensing of Adobe Connect Classroom systems provided by SOMA. – Can make use of SOMA licensing provided it is maintained and FRC staff can continue to have access to the Connect system.	20	$1	1	$195,129
		2	Panopto CourseCast Systems. Rationale: Faculty members teaching hybrid and web-enhanced classes will want to capture and upload their classroom experience for students to view and review remotely. Faculty members teaching fully-online classes will wan	10	$10,000	1	$205,129
			Quicktime Pro Licenses. Rationale: to support faculty creating video presentations for their Moodle modules, software licenses for Quicktime Pro are required. At minimum, 20 licenses at $30 each will cost $600.	11	$600	1	$205,729
	19	2	Additional funding is requested to work with a vendor to develop an electronic Student Educational Plan (SEP). This electronic SEP would connect with Banner student transcript data, DARS data, and Assist.org articulation agreement data to help a student b	15	$60,000	1	$265,729
	24	3	Hershey Document Imaging (quote available for review).	18	$17,755	1	$283,484
Educational Programs Total						18	$283,484
Grand Total						20	$283,484

Key Definitions
- Participatory Governance: As defined by BP2510
- Functional/Topical Committees: Those committees/groups that are formed to either accomplish short-term, focused, and intentional objectives or standing committees designed to deal with specific operations or areas of college operations
- Constituency Groups: Credit Faculty, Classified Staff, Management/Supervisors, Non-credit Instructors, Students

September 2008	College Plan 2008-11 includes the following goal and related objectives:

Goal 5: Ensure that the college has effective shared governance and decision-making structures and processes.

Objective 5.1 In 2008-09, develop a framework for regular evaluation and improvement of institutional shared governance and decision-making structures and processes and conduct the evaluation.
Objective 5.2 In 2009-10, develop and implement a plan that responds to the evaluation of each constituency group's effectiveness in the shared governance process.

May 2009	Institutional Self-Study includes two related planning agendas:

(1) In 2009-10, develop a framework for regular evaluation and improvement of institutional shared governance and decision-making structures and processes and conduct the evaluation.
(2) In 2010-11, develop and implement a plan that responds to the evaluation of each constituency group's effectiveness in the shared governance process.

September 2009 – April 2010	Sub-committee of CPC established with assistance from others as resources, as needed, to develop recommendations about the following:

1. Review current governance structure; develop diagrams and flow charts to clarify current structure
2. Define participatory governance at SBCC
3. Determine the activities of participatory governance groups
4. Differentiate participatory governance from "functional/topical" groups/committees
5. Propose approach to evaluation of participatory governance committees

December 2009	Participatory governance committees include:

Broad Participatory Governance Groups
   1. Academic Senate (AS)
   2. Classified Consultation Group
   3. College Planning Council (CPC)
   4. Student Senate

Focused Participatory Governance Groups
   5. Board Policies and Administrative Procedures (BPAP)
   6. District Technology Committee (DTC)
   7. Equal Employment Opportunity Committee (EEO)*
   8. Safety, Security, and Parking
   9. Benefits Committee

*Beginning 2010-11

March – April 2010	Recommendations from sub-committee of CPC discussed with participatory governance committees; agreement on approach to structure and cycle of evaluation of participatory governance committees reached
May 2010	Evaluation survey administered to participatory governance groups
June-July 2010	Analysis of evaluation surveys of participatory governance groups as well as other agreed upon evaluation results/documents (i.e., end of year reports)
September – November 2010	Discussion of evaluation results and proposed improvements, if needed
December 2010	Recommended activity, develop charter statements for each governance committee

DRAFT March 19, 2010
Santa Barbara City College is conducting a survey to evaluate the effectiveness of the college participatory governance structures and processes. In particular, we would like to gather the following information from the college participatory governance committees: (1) goals and achievements; (2) scope and effectiveness; and (3) communication and flow of information.

The results of this study will help SBCC address both Goal 5 of our **College Plan 2010-11**: "Ensure that the college has effective shared governance and decision-making structures and processes." And Standard IV Planning Agendas 1 and 2 of our **2009 Institutional Self-Study**: "(1) In 2009-10, develop a framework for regular evaluation and improvement of institutional shared governance and decision-making structures and processes and conduct the evaluation. (2) In 2010-11, develop and implement a plan that responds to the evaluation of each constituency group's effectiveness in the shared governance process."

Please complete the following survey reflecting on your experiences with participatory governance at SBCC. For your reference, a copy of BP 2510 is attached. Institutional Assessment, Research, and Planning will distribute, collect, and summarize the data. Results will be presented in aggregate form, *keeping all responses confidential and anonymous*. **Please complete one survey for each committee on which you serve.** Thank you for your honest feedback.

1. **Check the ONE committee you are evaluating today using this survey.**

   ❑ Academic Senate
   ❑ Board Policies and Administrative
      Procedures
   ❑ Classified Consultation Group
   ❑ College Planning Council

   ❑ Safety, Parking, & Security
   ❑ District Technology Committee
   ❑ Benefits Committee
   ❑ Student Senate
   ❑ Other_____

2. **What is your understanding of the purpose of this committee?**

3. **Did you receive an orientation on participatory governance when you began serving as a committee member?**

   ❑ Yes
   ❑ No
   ❑ Other_____

4. **If you did receive an orientation, was it valuable?**

   ❑ Yes
   ❑ No

5. **If you did not receive an orientation, what would you recommend going forward in terms of helping new members learn more about SBCC participatory governance?**

   ❑ Meeting Management
   ❑ Parliamentary Procedures
   ❑ Participatory Governance
   ❑ Other_____

1

6. **How often do (did) you attend committee meetings? Please mark an X in only ONE box.**

Item	Which means:	Mark an X
Perfect attendance	You've never missed even one meeting	
Regularly	You've attended 75% or more of the meetings	
Occasionally	You've attended less than 75% of the meetings	

7. **What have you learned that you could be called upon to share with prospective committee members?**

8. **Consider your experience on the committee you selected for item #1. For each statement below please mark an X correspondingly: Strongly Agree, Agree, Neutral, Disagree or Strongly Disagree.**

Task	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
a. Agendas and minutes were provided electronically prior to the committee meetings.					
b. In general, the objectives of each committee meeting were clear and understood					
c. The discussions usually followed the agenda.					
d. The committee completed the agenda in an efficient and timely manner					
e. Action items were clearly articulated					
f. Parties responsible for follow up action were identified					
g. Action items were assigned and completed in a timely fashion					
h. The committee members had appropriate information to make informed decisions					
i. Discussion and decisions were data driven and supported by sound evidence					
j. Constituent groups had an opportunity to participate on College participatory committees					
k. All members attended regularly					
l. All members were encouraged to be actively involved					
m. All members participated in the discussion and decision making process					
n. Decisions were made by consensus					
o. Different opinions and values were respected					
p. Participation in the committee was important and valuable to the college.					

Task	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
q. The committee charge was understood and the members worked toward fulfilling the charge.					
r. Committees acted in accordance with Board Policy 2510 Participation in Local Decision Making.					
s. I regularly communicated with the members of the constituent group I represented regarding key items discussed and actions taken during committee meetings.					
t. Overall, I am satisfied with the committee's performance					
u. I was an effective participant					

Please use the space below to provide any written comments about participatory governance and processes in general and anything specific to your committee experience. Please feel free to include general comments, specific observations regarding positive or negative occurrences, and/or suggestions for improvement. Don't hesitate to use the other side as needed. **Thank you greatly for your participation.**

SANTA BARBARA CITY COLLEGE
Participatory Governance Statement
Draft March 19, 2010

Santa Barbara City College values an honest, reflective, and transparent participatory governance process where our commitment to the success of each student drives our decisions. By participatory governance we mean that constituent groups are provided with opportunities to participate effectively in areas where they are significantly affected, in a manner consistent with the Education Code, Title 5, and Board Policy 2510 Participation in Local Decision Making. This process is dependent upon establishing clear lines of communication before and after decisions are made, using qualitative and quantitative data when providing recommendations or input, and demonstrating respect and civility in discourse.

Any system of governance is dependent upon the cooperation and collaboration of all of its components to function effectively. The whole is greater than the sum of its parts and it is the interdependence of those parts that is important to the success of any effort by the whole. Members of the College community need to respect each other's professionalism and encourage trust and a sense of team work. To that end, SBCC has a participatory, advisory system of governance which includes a commitment to participation from all segments of the college community in making recommendations for the policies and procedures that govern the college that have a significant effect on them. The strength of participatory governance lies in recommendations being made by those who have the necessary expertise and are most affected by the decision.

PRINCIPLES FOR EFFECTIVE GOVERNANCE

   • **All constituencies work together for the good of the institution**: This means that decisions follow a shared vision and are made in the best interest of the College. All constituencies actively participate.

   • **Clarity of roles and decision-making processes**: The governance system reflects transparent decision making with data that supports and/or references shared vision and goals. Decisions are clear and effectively communicated.

   • **Data-based decisions and discussion**: Proposals are based on data, as are the resulting recommendations. Recommendations should support the College's Mission. Timely decisions are expected.

   • **Professional conduct**: All public meetings and governance committees have clear ground rules and expectations of professional conduct and respectful dialogue. As part of professional conduct, governance committees take responsibility for their decisions and make them publicly known.